

**BOARD OF FIRE COMMISSIONERS, SIERRA FIRE  
PROTECTION DISTRICT**

TUESDAY

4:15 P.M.

SEPTEMBER 16, 2008

PRESENT:

**Bob Larkin, Chairman**  
**Bonnie Weber, Vice Chairman**  
**Jim Galloway, Commissioner**  
**Kitty Jung, Commissioner**

**Nancy Parent, Chief Deputy Clerk**  
**Katy Simon, County Manager**  
**Melanie Foster, Legal Counsel**  
**Michael Greene, Fire Chief**

ABSENT:

**David Humke, Commissioner**

The Board convened at 5:03 p.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada conducted the following business:

**CONSENT AGENDA – ITEMS 2A THROUGH 2C**

**08-69SF      AGENDA ITEM 2A**

**Agenda Subject:** “Approval of Agenda for September 16th Board of Commissioners meeting.”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 2A be approved.

**08-70SF      AGENDA ITEM 2B**

**Agenda Subject:** “Chief Report including fuels management and volunteer program updates (Page 1.)”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 2B be approved.

**08-71SF      AGENDA ITEM 2C**

**Agenda Subject:** “Consideration of approval for purchase of three (3) cardiac monitors from Zoll Medical from Bid 2659-08 as the lowest responsive and responsible bid that met District specifications at the cost of \$27,974.10 each for a total of \$83,922.10 for utilization by SFPD paramedic providers stationed at Verdi, Washoe Valley and Galena District Fire Stations. (Page(s) 2-3)”

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Jung, which motion duly carried with Commissioner Humke absent, Chairman Larkin ordered that Agenda Item 2C be approved.

**The Following item only will be heard by the Washoe County Board of Commissioners who will convene as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Fire Protection District and the Washoe County Board of Commissioners.**

**08-72SF      AGENDA ITEM 3\***

**Agenda Subject:** “Receive report on and provide direction and/or approval to solicit Requests for Proposal to develop a Comprehensive Fire Services Master Plan inclusive of fire service provided emergency services; consider appointment of a Vendor Evaluation Task Group consisting of two Commissioners, one representative from each of the following: Truckee Meadows Fire Protection District, Sierra Fire Protection District, the County area commonly referred to as north of Township 22, the City of Reno, the City of Sparks and the North Lake Tahoe Fire Protection District. (All Commission Districts.)”

**\*For the full discussion of Agenda Item 3 refer to the Board of County Commission meeting minutes of September 16, 2008, Agenda Item 08-1011.**

On motion by Commissioner Galloway, seconded by Chairman Larkin, which motion duly carried with Commissioner Humke absent, it was ordered that:

- Staff be authorized to move forward with the RFP;
- Conduct a scoping meeting under the Open Meeting Law allowing stakeholders to participate in the scope of the RFP;
- The Advisory Task Group consisting of one representative from the following convene to assist staff in reviewing the applications:
  - Board of County Commission
  - TMFPD
  - SFPD
  - The county area referred to as north of Township 22
  - City of Reno
  - City of Sparks

North Lake Tahoe Fire Protection District  
A member from the Volunteer Fire Association

- Return to the Board with a RFP recommendation as a possible vendor

**08-73SF      AGENDA ITEM 4**

**Agenda Subject: “Director’s/Manager’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda (No discussion among Commissioners will take place on this item.)”**

Commissioner Galloway commented on the proposed South Command Station and requested a process be discussed between the two Fire Districts for response to the Mt. Rose Ski Area. Chief Michael Greene replied there had been meetings to address that issue.

**08-74SF      AGENDA ITEM 5**

**Agenda Subject: “Public Comment and discussion thereon. The Sierra Fire Protection District Board of Directors welcomes courteous and respectful public comment and input. Due to the amount of business the District Board conducts, public comment is limited to two minutes per person.”**

There was no response to the call for public comment.

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**5:09 p.m.** There being no further business to come before the Board, the meeting adjourned.

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**ROBERT M. LARKIN**, Chairman  
Sierra Fire Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex Officio Clerk, Sierra  
Fire Protection District

*Minutes Prepared by:  
Stacy Gonzales, Deputy Clerk*